Downtown Huntsville BIA
BOARD OF MANAGEMENT SPECIAL MEETING
MINUTES:  Thursday September 28, 2017  8:00 am – 9:00 am

Present: Rachel Hunt, Bob Stone, Kathy Sheridan, Vanessa Jones, Steve Campbell, Kenneth Cole, Christine Kropp, Joan Wager, Kelly Haywood
Regrets: Ashley Hodge, Brent Ellerson, Scott Ovell (non-voting)

1. CALL TO ORDER
   • 8:04 a.m.

2. DECLARATION OF CONFLICT OF INTEREST
   • No conflicts of interest were declared

3. MOTION TO ACCEPT THE AGENDA
   • Moved by: Steve Campbell
   • Seconded: Joan Wager

4. IN CAMERA – CLOSED SESSION – Municipal Act, 2001:

   MOTION: to enter into Closed Session
   • Moved by: Joan Wager
   • Seconded: Christine Kropp

4.1 Section 239 (2) (b) – Personnel Matter

   MOTION: To come out of Closed Session
   • Moved by: Joan Wager
   • Seconded: Christine Kropp

5. BUSINESS ARISING FROM CLOSED SESSION
   • To discuss, at the next scheduled Board meeting, organizing a facilitated 'Board Visioning Exercise' with an invitation to be extended to the membership;
   • To develop a Performance Management Plan with objectives and expectations for the BIA Executive Director;
   • To develop a Succession Plan.

6. ADJOURNMENT
   • Moved by: Vanessa Jones at 8:55 a.m.