Corporation of the Town of Huntsville

ACCESSIBILITY ADVISORY COMMITTEE MEETING MINUTES

Meeting held on Wednesday, January 30, 2019 at 1:30 p.m. in the Huntsville Civic Centre, Partners Hall

Attendance:

Chair: Councillor Dan Armour

Members: Lorraine Blondin
         Donna Glashan  Arrived at 2:16 pm
         Kaye Leslie
         Diane Lupton
         Councillor Dione Schumacher
         Laurel Shaw

Staff: Yvonne Aubichon Director of Corporate Services
       Crystal Best-Sararas Deputy Clerk (Recording Secretary)
       Denise Corry Chief Administrative Officer

1. CONVENE

Moved by Lorraine Blondin

IT IS RECOMMENDED THAT: We do now convene as a meeting of the Accessibility Advisory Committee at 1:30 p.m.

Carried.

2. ADOPTION OF AGENDA

Moved by Lorraine Blondin

IT IS RECOMMENDED THAT: The Accessibility Advisory Committee Meeting Agenda dated Wednesday, January 30, 2019 be adopted as printed and circulated.

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST

Nil

4. NEW BUSINESS (I)

4.1 Committee Introductions

A brief introduction of all Accessibility Advisory Committee members took place.
5. **INVITED AND CEREMONIAL PRESENTATIONS**

5.1 **Accessibility Advisory Committee Current Initiatives**

Deb Kirwin provided committee with an overview of past and ongoing projects as well as resources for committee going forward. (Schedule “A” and “B”)

6. **NEW BUSINESS (II)**

6.1 **Site Plan Approvals - Appointment**

Moved by Dione Schumacher

**IT IS RECOMMENDED THAT:** Committee hereby appoints Lorraine Blondin to conduct any necessary Site Plan Reviews, as per Part VII, section (4) (b) of the Accessibility for Ontarians with Disabilities Act, 2005, on behalf of the Accessibility Advisory Committee. Carried.

6.2 **District of Muskoka Accessibility Advisory Committee**

Moved by Dione Schumacher

**IT IS RECOMMENDED THAT:** Committee hereby appoints Dione Schumacher to the District Municipality of Muskoka’s Accessibility Advisory Committee. Carried.

7. **GENERAL INFORMATION**

7.1 **Town of Huntsville 2018-2022 Accessibility Plan and Accomplishments to Date**

Crystal Best-Sararas highlighted the current Accessibility Plan and outlined the update process as well as committees roll in adding to and amending the plan each year.

Donna Glashan arrived at this time.

7.2 **Arts Build Ontario Learning Series - Let's Talk about Disability and Creative Spaces**

The item was received for information only.
8. **ADJOURNMENT**

Moved by Dione Schumacher

**IT IS RECOMMENDED THAT:** We do now adjourn at 2:34 p.m.

Carried.

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Chair (Councillor Dan Armour)
AAC
Projects on the Go
January 30, 2019

Projects

1. Transit
2. Site Plan Guidelines
3. Site Plan Review
4. Accessible Signage Policy
5. ADO AAC Project
6. Main St Streetscape
7. APS Installations
8. OBIAA Project
9. Sidewalk Needs Assessment
1. Transit

- Transit Study 2018
- 5 Year Plan
- Accessibility Issues included in the Acc Plan
- AAC to be consulted i.e. bus stops

2. Site Plan Guidelines

- Last reviewed 2008
- AAC motion to review in 2015
- Need to bring it in line with the Design of Public Spaces Standard, AODA and OBC 2015
- Planning Department to be addressed late 2019
- Site Plan Application may need review
3. Site Plan Review

• AAC Designate
• Meeting with staff

4. Accessible Signage Policy

Final Stage
To be presented by HR to AAC for a motion to approve

5. ADO AAC Support

• Purpose to identify what AACs need
• Deb K is a member of the Working Group
• Full Report provided

6. Town’s Streetscape Renewal

• Consultant’s Report
• Combined with District’s street project
• St. Mary’s Streetscape
• Public Meeting Feb 6-6pm-Partner’s Hall
7. APS Installations

- District project
- Install at all intersections
- Time line

8. OBIAA Project

- Ontario’s BIA Association
- Enabling Change Funding
- Develop Guidelines for Main Street
- Deb K sits on the working committee
- Huntsville hosted a workshop
- Second draft is being reviewed.

9. Sidewalk Needs Assessment

- Prepared in 2011 by the AAC.
- Updated by staff annually
- New issues are added by way of complaints
- A status report should be requested.

Resources
See appendix F
Resources

1. Accessibility plan 2018-2022

2. Site Plan Application 2019

3. Site Plan Guidelines 2008

4. Transit Study 2006
   Transit study 2018

5. Toolkits for DOPS
   http://allaccesspublicspace.ca/


GO TO Town’s website and check their accessibility page under Council & Administration for more resources.